

**REGULATIONS FOR THE ENTRANCE EXAMINATION IN KNOWLEDGE
FOR FOREIGNERS APPLYING FOR STUDIES
FROM THE ACADEMIC YEAR 2025/2026**

§1. General provisions

1. These regulations set out the rules for the organisation and conduct of the entrance examination for candidates whose certificate does not constitute a document entitling them to apply for admission to studies.
2. The purpose of the examination is to test the knowledge necessary to undertake first-cycle studies or uniform master studies in a specific degree programme.
3. The fee for the entrance examination testing the knowledge necessary to undertake first-cycle studies or uniform master studies in a specific degree programme is regulated by separate provisions.
4. The exam is conducted remotely using the PLUM e-learning platform, hereinafter: PLUM, which ensures the registration and identification of participants, control of the test process and the security of personal data.
5. The exam shall be conducted using the Safe Exam Browser (SEB), which prevents the opening of other applications, switching between windows, access to the taskbar, Start menu and other operating system functions, and blocks access to unauthorised websites, thus preventing the use of reference materials during the exam.
6. Candidates shall be given access to each of the four parts of the exam: biology test, chemistry test, physics test and mathematics test. Candidates may take each part in sequence, with the proviso that when applying for a medicine, dentistry, pharmacy, medical analysis, physiotherapy, electro-radiology or medical biology, the candidate must pass at least two of the four tests, while in the case of applying for nursing, midwifery, emergency medical care, public health and dietetics, the candidate must pass at least one of the four tests.
7. ¹Each part of the exam takes the form of a test consisting of 20 single-choice questions, with the exception of the mathematics test, which consists of 10 single-choice questions.
8. Passing one or two tests (depending on the degree programme for which the candidate is applying) with a score of at least 60% entitles the candidate to participate in further stages of the recruitment process.
9. A positive result in the exam, regardless of the language in which it was taken by the candidate, is final, binding and recognised in all recruitment procedures in a given recruitment year.
10. The exam is automatically activated for all participants on the date specified in the admission schedule, at the time set according to Central European Time (UTC+01:00 – Sarajevo, Skopje, Warsaw, Zagreb).

¹ amended by Ordinance No. 113/XVI R/2025 of the Rector of the Wrocław Medical University of 9 July 2025.

§2. Examination Board

1. The examination is conducted by an Examination Board, hereinafter: the Board, appointed by the Rector. Candidates for members of the Board are appointed by the Deans and the Head of the Admission and Graduate Career Path Monitoring Office from among academic teachers and non-academic staff.
2. The Board, consisting of a chairperson and up to 8 members, shall proceed in full composition or in adjudicating panels.
3. ²The Board's tasks:
 - 1) development of a database of examination questions,
 - 2) consideration and decision-making on documented complaints from participants,
 - 3) deciding on individual retakes in the event of a connection failure during the exam, based on a documented complaint from the candidate, e.g. a recording showing an unambiguous technical problem - the recording should be sent to exam@umw.edu.pl of the examination board, as it shall be used as the basis for deciding whether to accept the complaint. The recording may not be reproduced or made available to third parties,
 - 4) supervising the course of the exam and recording in the exam report any complaints made by candidates and the decisions of the board referred to in subparagraph 3,
 - 5) preparing and signing the examination reports,
 - 6) issuing and signing certificates of passing the examination.

§3. Technical support

Technical support in the organisation of the entrance exam for candidates is provided by the following units:

1. The Admission and Graduate Career Path Monitoring Office (hereinafter: BRiBLA), the tasks of which are:
 - 1) ³at least 1 day before the date of the exam, preparing a csv file containing the ID number from the Online Candidate Registration System, PESEL (or the number corresponding to PESEL (Personal Identification Number) assigned in the Online Candidate Registration System), first name, last name, e-mail address, degree programme(s) for which the candidate taking the exam is applying, and saving it in the university cloud, to which the Board, the Centre for Educational Quality Culture (hereinafter: the CKJK) and the IT Centre have access,
 - 2) change the status of candidates in the Online Candidate Registration System to 'Out of ranking' for candidates who did not take the exam or obtained a result below 60% of the part of the exam required in the admission process for a given degree programme referred to in §1 paragraph 6,
 - 3) translation of the exam questions and the regulations of the knowledge exam into English and forwarding the translations to the CKJK,

² amended by Ordinance No. 113/XVI R/2025 of the Rector of the Wrocław Medical University of 9 July 2025.

³ Amended by Ordinance No. 113/XVI R/2025 of the Rector of the Wrocław Medical University of 9 July 2025.

- 4) sending candidates, one day before the exam date, an email containing detailed information on:
 - a) login data for PLUM,
 - b) conditions for conducting the technical equipment test,
 - c) the need to change the access password,
 - d) link to the SEB browser,
 - e) link to the knowledge examination,
 - f) link to the rules of procedure for the knowledge examination,
 - g) the examination board's e-mail address for complaints,
2. The Centre for Educational Quality Culture, the tasks of which are:
 - 1) creating courses, tests and activities necessary for the entrance examination,
 - 2) preparing a description of the conditions for conducting the technical equipment test,
 - 3) introducing a database of questions to PLUM,
 - 4) supervising the proper functioning and conduct of the exam from a technical point of view,
 - 5) preparing a report on the pass rate for individual tests and forwarding it to the Board for the preparation of a report.
 - 6) uploading a csv file containing the list of candidates referred to in § 3 paragraph 1 subparagraph 1 to PLUM,
3. IT Centre, the tasks of which are:
 - 1) adapting PLUM to the needs of conducting examinations for candidates for studies,
 - 2) creating a form in PLUM for creating accounts for candidates based on a csv file provided by the Admission and Graduate Career Path Monitoring Office at least 1 day before the date of the examination,
 - 3) locating and removing any errors that may occur in PLUM.

§4. Responsibilities of the candidate

Candidates are obliged to:

1. if applying simultaneously for degree programmes in Polish and English, send information about the chosen language of the exam to the following address: admission@umw.edu.pl,
2. have a stable Internet connection,
3. check that they have received the email referred to in § 3 paragraph 1 subparagraph 4, and if they have not received it, check that the message has not been classified as spam by their email server,
4. ⁴immediately and no later than one hour before the exam, contact the following email address: admission@umw.edu.pl if the message referred to in paragraph 3 has not been received,
5. log in to PLUM, change the access password and check the equipment that shall be used during the exam in terms of its technical ability to support PLUM and the SEB browser, in the manner specified in the information email,
6. submit a statement in PLUM confirming that they have read the regulations and shall comply with its provisions,

⁴ Amended by Ordinance No. 113/XVI R/2025 of the Rector of the Wrocław Medical University of 9 July 2025.

7. not to disclose the login details, link to the course or the content of the tests to other persons,
8. not to take photographs or make screen recordings of the monitor on which the test is being taken during the test, with the exception of photographs or recordings illustrating a technical problem,
9. stay alone in the room and not use any teaching aids during the exam.

§5. Conditions for admission to the examination

Only candidates who, within the time limit specified in the admission schedule, have:

1. have registered in the Online Candidate Registration System (IRK),
2. have paid the application fee in the required amount,
3. logged into PLUM at least one hour before the exam, changed their access password, installed the SEB browser, tested the platform by performing a technical test, and submitted a statement confirming that they have read the regulations and agree to comply with them

are eligible to take the exam.

§6. Conduct of the examination

1. The examination is conducted in Polish or English, depending on the language of the degree programme for which the candidate is applying.
2. The date and time of the exam are specified in the admission schedule, available at <https://rekrutacja.umw.edu.pl/harmonogramy-studia-w-jezyku-polskim/> or <https://admission.umw.edu.pl/harmonogramy-english-division/>
3. ⁵The duration of the examination is 3 hours, with the proviso that the time allocated for each test is 30 minutes, except for the mathematics test, for which the time allocated for the test is 60 minutes.
4. ⁶*is repealed*

§7. Rules for assessment and examination results

1. Candidates shall be informed of whether they have passed or failed each part of the examination immediately after its completion via PLUM.
2. The results obtained in each part of the exam do not affect the total number of admission points, only enable participation in the next stages of the admission process.
3. Failure to take the exam or failure to pass one or two tests referred to in § 1 paragraph 6, required in the admission process for a given degree programme, ends the admission process at this stage, preventing the candidate from further participation in the admission process in a given admission cycle.

§8. Complaints

1. Complaints are accepted by the board within 2 hours of the end of the exam - complaints submitted after this time shall not be considered.

⁵ amended by Ordinance No. 113/XVI R/2025 of the Rector of the Wrocław Medical University of 9 July 2025.

⁶ Repealed by Ordinance No. 113/XVI R/2025 of the Rector of the Wrocław Medical University of 9 July 2025

2. Complaints should be submitted to the Examination Board's e-mail address: exam@umw.edu.pl

§9. Reports and certificates

1. After the examination, the Examination Board shall draw up a report containing:
 - 1) the date and duration of the examination,
 - 2) composition of the Board,
 - 3) ⁷a list of candidates with their IRK ID number, PESEL number (or the number corresponding to the PESEL number assigned in the IKR recruitment system), first name, last name and information about the result of the examination test or tests chosen by the candidate,
 - 4) information about the course of the examination, including any complaints and the outcome of their resolution,
 - 5) legible signatures of the members of the Board.
2. The report is forwarded by the Board to each Dean's Office and the Admission and Graduate Career Path Monitoring Office.
3. The Board issues certificates of passing the examination, signs them and forwards them to the relevant dean's offices.

§10. Final provisions

1. The processing of personal data is carried out in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR), pursuant to the Act of 20 July 2018 on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended).
2. In matters not covered by these Regulations, decisions are made by the Chairperson of the Board in consultation with the Head of the Admission and Graduate Career Path Monitoring Office.

⁷ amended by Ordinance No. 113/XVI R/2025 of the Rector of the Wrocław Medical University of 9 July 2025.